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# MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

## **MUNICIPAL COUNCIL AGENDA**

10:00 a.m. – Tuesday, November 18, 2025

Municipal Administration Building, 752 St. George Street, Annapolis Royal



<b>PAGE:</b>	<b>1.</b>	<b>ROLL CALL</b>
	<b>2.</b>	<b>DISCLOSURE OF INTEREST</b>
	<b>3.</b>	<b>APPROVAL OF THE ORDER OF THE DAY</b>
	<b>4.</b>	<b>APPROVAL OF MUNICIPAL COUNCIL MINUTES</b>
<b>3-10</b>	<b>4.1</b>	2025-10-21 Regular Council
	<b>5.</b>	<b>COTW RECOMMENDATIONS</b>
		• <b>November 10, 2025</b>
<b>11</b>	<b>5.1</b>	SR2025-100 Department of Natural Resources Easement Agreement
<b>11</b>	<b>5.2</b>	SR2025-102 Policy 136 Municipal Investments
<b>11</b>	<b>5.3</b>	SR2025-105 Community Solar Program
<b>11</b>	<b>5.4</b>	SR2025-106 Policy 106 Municipal Traffic Authority
<b>11</b>	<b>5.5</b>	SR2025-107 Policy 137 Respectful Workplace
<b>11</b>	<b>5.6</b>	SR2025-130 Occupational Health and Safety
	<b>6.</b>	<b>NEW BUSINESS</b>
<b>12-15</b>	<b>6.1</b>	SR2025-110 S2 Building Bylaw – final reading
<b>16-19</b>	<b>7.</b>	<b>COUNCIL MOTION TRACKING LIST (July,September,October)</b>
	<b>8.</b>	<b>COUNCILLOR COMMENTS</b>
	<b>9.</b>	<b>IN-CAMERA</b>
		In accordance with Section 22(2)(g) legal advice eligible for solicitor-client privilege of the <i>Municipal Government Act</i>
		<b>ADJOURNMENT</b>
	<b>10.</b>	

**2025-10-21 Municipal Council**

**Summary of Motions**

Motion 251021.01 Guarantees for Valley Region Solid Waste – Resource Management Authority  
Capital Spending .....2

Motion 251021.02 Amend S2 Building Bylaw ..... 2

Motion 251021.03 Payout of Overtime related to Wildfire Response..... 2

Motion 251021.04 Citizen Appointments to Committees..... 3

Motion 251021.05 Citizen Appointments to Committees..... 3

Motion 251021.06 Citizen Appointments to Committees..... 3

Motion 251021.07 Consideration for Reappointment of the Audit Committee..... 3

Motion 251021.08 Consideration for Reappointment of the Audit Committee..... 3

Minutes of the regular session of Municipal Council held on Tuesday, October 21, 2025, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

**Roll Call**

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Rob Frost; Deputy Clerk Kelly Kempton; Deputy CAO Dawn Campbell; Public Relations Officer Nadine McCormick; Manager of Information and Technology Ben Olsen; Director of Finance Paul Wills; and Director of Municipal Operations Jim Young

**Disclosure of Interest**

None

**Order of the Day**

Approved as circulated

**Minutes**

Re: 2025-09-09 Special Council Minutes (1:00 p.m.)

Approved, no errors or omissions

Re: 2025-09-09 Public Hearing #1 Minutes

Approved, no errors or omissions

Re: 2025-09-09 Public Hearing #2 Minutes

Approved, no errors or omissions

Re: 2025-09-09 Special Council Minutes (4:00 p.m.)

Approved, no errors or omissions

Re: 2025-09-12 Emergency Council Minutes

Approved, no errors or omissions

Re: 2025-09-16 Regular Council Minutes

Approved, no errors or omissions

Re: 2025-09-19 Emergency Council Minutes

Approved, no errors or omissions

Re: 2025-09-26 Emergency Council Minutes

Approved, no errors or omissions

**COMMITTEE OF THE WHOLE RECOMMENDATIONS**

Re: SR2025-94 Guarantees for Valley Region Solid Waste – Resource Management Authority Capital Spending

**Motion 251021.01 Guarantees for Valley Region Solid Waste – Resource Management Authority Capital Spending**

To approve the Valley Region Solid Waste – Resource Management Authority Guarantee Resolution in the amount of \$307,328 to cover its guaranteed portion of 2025-2026 capital expenditures of \$1,465,000 for the Authority, pursuant to the recommendation of Committee of the Whole

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Harding

Motion carried

Re: SR2025-98 Amend S2 Building Bylaw

**Motion 251021.02 Amend S2 Building Bylaw**

To give first reading to amend *S2 Building Bylaw*, in accordance with the recommendation of Committee of the Whole

Moved: Councillor Longmire

Seconded: Councillor Oxner

To amend the *S2 Building Bylaw* to include development fees.

*“NOTE: Notwithstanding the above, all permit, **development** and administrative fees shall be waived for rebuilding after a property has been destroyed by wildfire, hurricane, flood, storm or other natural disaster.”*

Moved: Councillor Agombar

Seconded: Councillor Cranton

Motion carried

The question was called on the original motion

Motion carried

Re: SR2025-99 Payout of Overtime related to Wildfire Response

**Motion 251021.03 Payout of Overtime related to Wildfire Response**

To approve the payout of overtime for Management related to the West Dalhousie Wildfire as described in the In-Camera Request for Decision dated October 14, 2025, pursuant to the recommendation of Committee of the Whole

Moved: Deputy Warden Enslow

Seconded: Councillor

Motion carried

**NOMINATING COMMITTEE RECOMMENDATIONS**

Re: Citizen Appointments to Committees

**Motion 251021.04 Citizen Appointments to Committees**

To approve the appointment of Russell Floren to the Marketing Levy Ad Hoc Committee effective immediately for a one-year term, pursuant to the recommendation of the Nominating Committee.

Moved: Councillor Cranton

Seconded: Councillor Harding

Motion carried

Re: Citizen Appointments to Committees

**Motion 251021.05 Citizen Appointments to Committees**

To approve the appointment of Alexa Main to the Marketing Levy Ad Hoc Committee effective immediately for a one-year term, in accordance with the recommendation of the Nominating Committee.

Moved: Councillor Harding

Seconded: Councillor Welch

Motion carried

Re: Citizen Appointments to Committees

**Motion 251021.06 Citizen Appointments to Committees**

To approve the appointment of Patricia Lee to the Marketing Levy Ad Hoc Committee effective immediately for a one-year term, pursuant to the recommendation of the Nominating Committee.

Moved: Councillor Oxner

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: Consideration for Reappointment of the Audit Committee

**Motion 251021.07 Consideration for Reappointment of the Audit Committee**

To reappoint Deputy Warden Enslow, Councillor Cranton, and Councillor Oxner to the Audit Committee for a one-year term ending October 31, 2026, in accordance with the recommendation of the Nominating Committee.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Longmire

Motion carried

Re: Consideration for Reappointment of the Audit Committee

**Motion 251021.08 Consideration for Reappointment of the Audit Committee**

To reappoint citizen member Melony Robinson to the Audit Committee for a one-year term ending October 31, 2026, pursuant to the recommendation of the Nominating Committee.

Moved: Councillor Cranton

Seconded: Councillor Longmire

Motion carried

**New Business****Council Motion Tracking List (June, July, September)**

Reviewed for information

**Councillor Comments**

*District 1* – Councillor Parsons-Saltzman extended greetings from District 1. She expressed how great it was to see some moisture and for the trails to be reopened. Councillor Parsons-Saltzman mentioned that the Melvern Square Community Center is busy with the following activities:

- Precision Dance Company
- Tops
- Yoga with Fionna – Tuesday and Friday mornings
- True Leverage Alliance Jiu-Jitsu

She noted that the Community Center also offers rentals for birthday parties, meetings, showers and lots more. She encouraged everyone to check out the Facebook page for the Center. Councillor Parsons-Saltzman spoke about the community pantry on Stronach Mountain Road. Residents are asked to leave what you can and take what you need.

*District 2* – Councillor Hare expressed excitement for the reopening of the trails. He stated that the month breakfast at the Port George Hall is held the first Sunday of each month. He also noted that jam sessions are held each Monday evening.

*District 3* – Deputy Warden Enslow engaged with residents and community groups over the past several weeks. He noted that several ongoing infrastructure concerns remain a priority. He mentioned following up with public works where drainage issues are causing periodic washouts and flooding. He appreciated staff's responsiveness in these matters. Deputy Warden Enslow wished to highlight the strong community involvement across Bridgetown and surrounding villages. He stated that the Sports Hall of Fame annual dinner would be held on October 25, 2025. He commented on the recent vandalism at the Sports Hub. He was saddened by the broken windows, stealing of equipment and playing golf on the turf. He expressed that some residents are still working through the impacts of last month's wildfire. He thanked everyone for their continued assistance. Deputy Warden Enslow stated that the Bridgetown library, local schools and community venues host a wide range of fall programs, from youth activities to senior gatherings. He noted these events strengthen community connections. He encouraged residents to reach out with concerns and suggestions.

*District 4* – Councillor Cranton extended greetings from District 4. He noted that his first year as a councillor has flown by. He attended several events in his district this past month. He commented that the Tupperville Harvest Dinner has a highlight. He mentioned the history of this dinner being over 70 years old having started with dinner on a resident's front lawn. Councillor Cranton noted it was great news that the wildfire is considered under control. He mentioned the volunteers who helped in both Bridgetown and Cornwallis during the wildfire. Councillor Cranton mentioned that many halls would be closing for the winter. He encouraged everyone to get out and support the halls with the final events of the season. He noted the pancake breakfast at the Moschelle Hall on October 25, 2025. He will be posting

on Facebook when his next “Coffee with your Councillor” will take place. Councillor Cranton thanked staff for the quick response to opening the trails in Annapolis County when the woods ban was lifted. He encouraged everyone to take advantage but to also use caution. He gave a cheer for the Blue Jays.

*District 5* – Councillor Longmire extended greetings from District 5. She attended many wonderful community events over the past month. Councillor Longmire mentioned the following upcoming events for district 5:

Young’s Cove Community Hall

- Monday Morning Coffee and Sweet Treat at 10:00 am
- Yoga Tuesdays at 10:30 am
- Bone Health 101 November 5, 2025, at 1:00 pm
- Friday Night Jams at 7:00 pm. The last Friday of the month begins with a potluck at 5:30 pm
- Craft Workshop October 22, 2025, at 6:00 pm

The New Horizons Hall

- Monday Night Jam Sessions at 7:00 pm
- Bake Sale and Hotdogs on the Grill November 22, 2025
- Christmas Show December 6, 2025

Lower Granville Hall

- Friday Morning Coffee and Sweet Treat at 10:00 am
- Yoga will be returning soon
- Holiday Market November 15, 2025, at 9:00 am
- Indoor Fitness Walking Monday and Thursdays at 10:00 am
- Mixed-Ability Tai Chi Classes Sundays November 2 – December 21, 2025, at 5:00 pm

She mentioned Belle’s Blessing Pantry located in Parker’s Cove is very busy. She commented that Delaps Cove celebrated its 40<sup>th</sup> anniversary at the Wilderness Trail Parking Lot. She stated that no trail could be walked on the day of the event. Councillor Longmire felt fortunate to be able to attend the Harvester breakfast at the Bear River reservation this morning. Councillor Longmire expressed her thankfulness for having the parks and trails open. She encouraged everyone to enjoy the vibrant autumn colours across our communities. She noted the importance of wearing hunters’ orange this time of year.

*District 6* – Councillor Welch thanked residents for reaching out with questions, ideas and concerns. He hoped to get back to attending community breakfasts. He encouraged everyone to support the upcoming craft shows and seasonal events. Councillor Welch expressed his happiness with having the woods ban lifted. He spoke about the challenges of dry wells and limited access to potable water. He mentioned that now is a good time to start thinking about winter preparation. He attended the Kings Theatre golf tournament with his son. He noted he was able to enjoy a few days in Cape Breton with family and friends. Councillor Welch looked forward to continuing working collaboratively with his fellow council members in the months ahead.

*District 7* – Councillor Agombar extended greetings from District 7. He thanked everyone that went above and beyond to fight the devastating fire on behalf of the community of West Dalhousie. He noted that the fire is under control and that he knew the community would pull together to restore and rebuild. Councillor Agombar referred to September as “Getting Back to it Month”. He gave a shout out to the Centrelea Community Hall for the grand opening of their now official comfort station. He thanked the Bridgetown Curling Club and the Bridgetown Legion for making their spaces available during the West

Dalhousie evacuation. Councillor Agombar mentioned that the Sports Hub has added a second modified shipping container for maintenance equipment. He noted that the annual fall clean up at the Hub is scheduled for October 25, 2025, and volunteers are needed. He expressed happiness that the Arena is now operational and ready for the 2025-2026 season. He stated that Bridgetown pickleball has moved in doors at the school for the winter. They have games each Wednesday and Friday from 7:30 – 9:30 p.m. He commented that the Annual Bridgetown & Area Sports Hall of Fame Induction will be held on Saturday, October 25, 2025, beginning at 5:00 p.m. with a meet and greet. He encouraged residents to check out the survey be circulated regarding revitalizing the natural playground at Jubilee Park.

*District 8* – Councillor Harding extended greetings from District 8. He noted the arrival of fall. He mentioned receiving some much-needed rain and hoped for more. Councillor Harding expressed the need to be extra cautious while driving on Halloween evening. He attended the Bear River Firehall monthly breakfast and the fall fair at CES. Councillor Harding encouraged everyone to attend a Remembrance Day service on November 11. He mentioned that he held a second “Coffee with your Councillor” at the Milford Hall. He noted that REMO Coordinator Brian Orde joined him for this session. He hoped that the next session will be held in the spring at the Foresters Hall in Clementsvale. Councillor Harding extended his gratitude to everyone involved in the wildfire. He noted that the community response was remarkable.

*District 9* – Councillor Oxner extended greetings from District 9. She again thanked everyone involved with the wildfires. She realized the recovery stage will take a long period of time; and looked to see involvement and support from the community. Councillor Oxner noted that the East End Secondary Planning Strategy is back on track. She mentioned that the Advisory Committee has met twice and received valuable input from residents at the public meetings that were recently held. Councillor Oxner encouraged everyone to support local businesses and groups.

*District 10* – Councillor Connell extended greetings from District 10. He expressed his gratitude to staff for opening trails as quickly as possible. He noted the trails support all local businesses along them. He mentioned that Angie’s Restaurant had support from 75 ATVs on Saturday. Councillor Connell stated that hunters are happy the woods are now open. He mentioned that he has received pictures from happy residents due to the streetlights on Camelhill Road. Councillor Connell stated that the Village of Lawrencetown is working on the addition to the medical center. He commented that both a new doctor and nurse practitioner are scheduled to start in the new year. He expressed that the Village is also busy repairing the washed out section of the 201. Councillor Connell applauded everyone who has been helping with the cleaning up of the wildfire. He stated that the difference is noticeable. He knows that volunteers are still fundraising. He expressed his happiness with receiving some rain as residents are dealing with dry wells.

*District 11* – Warden LeBlanc thanked the councillors for reporting on all the pieces of the puzzle that create our great county. She mentioned the following events taking place at the Three Rivers Community Centre:

- Games Night on the 3<sup>rd</sup> Saturday of each month from October – April
- Chair Yoga
- Turkey supper on Thursday. Preorders are required.

She encouraged everyone to check out the events on the Centre’s Facebook page. She mentioned that the reopening of the trails is good for both physical and mental wellbeing. She stated that October 31 is

time for fun but remember to be safe. She reminded everyone that the next COTW would be held on Monday, November 10, 2025.

CAO Rob Frost reminded councillors that the Municipal Boundary Review hearing is scheduled for Monday, October 27, 2025, at 10:30 a.m.

**Adjournment**

The Warden declared the meeting adjourned at 10:52 a.m.

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Warden

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Recording Secretary, Deputy Clerk



# BOARDS and COMMITTEES Recommendations

## AdHoc, Standing, and Advisory Committees

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**To:** Municipal Council  
**Meeting Date:** November 18, 2025  
**Prepared By:** Kelly Kempton, Deputy Clerk  
**Subject:** **2025-11-10 Committee of the Whole Recommendations**

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### RECOMMENDATIONS:

#### **5.1 SR2025-100 Department of Natural Resources Easement Agreement**

To authorize the Warden and Clerk to sign an Easement Agreement over Crown Lands between Deep Brook and Cornwallis Park for access to the Municipal Sanitary Sewer System. The agreement is between the Province of Nova Scotia represented by the Department of Natural Resources and the Municipality of the County of Annapolis, pursuant to the recommendation of Committee of the Whole.

#### **5.2 SR2025-102 Policy 136 Municipal Investments**

To approve *Policy 136 Municipal Investments*, seven-day notice given on November 10, 2025.

#### **5.3 SR2025-105 Community Solar Program**

To provide a conditional letter of support to 4650800 Nova Scotia Limited in support of their application to the Province of Nova Scotia for a Community Solar Project on lands of PIDs #05148788, and 05200464, Granville Street, Bridgetown, Annapolis County, in accordance with the recommendation of Committee of the Whole.

#### **5.3 SR2025-106 Policy 106 Municipal Traffic Authority**

To approve *Policy 106 Municipal Traffic Authority*, seven-day notice given on November 10, 2025.

#### **5.3 SR2025-107 Policy 137 Respectful Workplace**

To approve *Policy 137 Respectful Workplace*, seven-day notice given on November 10, 2025.

#### **5.3 SR2025-108 Policy 130 Occupational Health and Safety**

To approve *Policy 130 Occupational Health and Safety*, seven-day notice given on November 10, 2025.

## *S2 Building Bylaw*

### **SR 2025-110 S2 Building Bylaw**

To give final reading to S2 Building Bylaw, first reading having been given on October 14, 2025.

## **S2 BUILDING BYLAW**

**Be it enacted by the Municipal Council of the Municipality of the County of Annapolis, under the authority of the *Nova Scotia Building Code Act*, Chapter 46 of the Revised Statues of Nova Scotia, 1989 and amendments thereto, as well as regulations passed pursuant to the *Act* and any amendments thereto, as follows:**

This Bylaw shall be known and cited as the “*S2 Building Bylaw*.”

### **Definitions**

1. Unless otherwise defined herein, terms used in this bylaw shall have the same meanings as those defined in the *Building Code Act* and the regulations prescribed pursuant thereto.
2. In this bylaw:
  - (1) “***Building Code Act***” or “***Act***” means Chapter 46 of the Revised Statues of Nova Scotia, 1989, the *Building Code Act*, as amended;
  - (2) “***Municipality***” means the Municipality of the County of Annapolis; and
  - (3) “***Nova Scotia Building Code Regulations***,” “***Building Code***” or “***Regulations***” refers to regulations made pursuant to the *Building Code Act*.

### **Application**

3. The Municipality is responsible for the administration and enforcement of the *Building Code Act* in the Municipality.
4. This bylaw applies to all construction or demolition or any stage thereof, and for occupancy and change of occupancy of a building located in the Municipality of the County of Annapolis.

### **Permits**

5. A permit is required, prior to commencing work, if work regulated by the *Building Code* is to be done.
6. In accordance with the *Building Code*, a permit is required, prior to commencing work, for:
  - (1) the design, construction, erection, placement and occupancy of new buildings; and
  - (2) the alteration, reconstruction, demolition, removal, relocation, occupancy and change of occupancy classification of existing buildings in the Municipality.
7. Except as required by another enactment, a permit is not required for:
  - (1) accessory buildings not greater than 20 square metres (215.2 square feet) in area;
  - (2) interior and exterior non-structural material alterations and material repairs with a monetary value of five thousand dollars or less; or
  - (3) replacement or installation of a new plumbing fixture that does not increase the hydraulic load of the drainage system or require alterations to an existing water distribution system or drainage system.

8. A permit shall expire three (3) years from the date of issuance and the permit conditions shall no longer be valid.
9. All permit applications shall be signed:
  - (1) by the owner(s) of the property (relevant to the application); or
  - (2) by an authorized agent of the owner of a property provided that the owner of the property submits a signed letter appointing the agent; and
  - (3) any other person apparently having a legal interest in the property.
10. An application for a permit shall be in such form and contain such information as may from time to time be required for the proper administration of this bylaw.
11. An application form must be completed and submitted in full before any permit may be issued.
12. When an application for a permit has not been completed in conformance with the requirements of this bylaw within six months after it is filed, the application shall be deemed to have been abandoned.
13. The Municipality may withhold the issuance of a building permit until satisfied that any and all applicable provincial and municipal regulatory requirements have been met including, but not limited to, any requirements under a land use bylaw or subdivision bylaw.

**Permit Fees**

14. A building permit fee will be charged to an applicant in accordance with Building Permit Fee Schedule as set out in *Schedule A*.
15. A portion of the permit fees may be refunded as per the Building Permit Fee Schedule.

**Inspections**

16. The owner of a building, or the authorized agent of the owner, shall notify the Building Official at least forty-eight (48) hours in advance for a required inspection.
17. A permit is deemed to have expired if an inspection is not completed prior to one year from:
  - (1) the date of issuance; or
  - (2) the last inspection
 and the permit conditions shall no longer be valid.

<b>Clerk's Annotation For Official Bylaw Book</b>	
Date of first reading:	October 14, 2025
Date of advertisement of Notice of Intent to Consider:	November 02, 2025
Date of second reading:	November 18, 2025
Date of advertisement of Passage of Bylaw*:	PENDING
I certify that this <i>S2 BUILDING BYLAW</i> was adopted / amended by Municipal Council and published as indicated above.	
<b><u>Dawn Campbell</u></b>	<b><u>PENDING</u></b>
<b>Municipal Clerk</b>	<b>Date</b>
<i>* Effective Date of the Bylaw unless otherwise specified</i>	

New construction of and additions to: residential buildings, community centres, cottages and churches	\$25 + 10¢ per sq. ft. (based on all useable floor area of new construction or addition)
New construction of and additions to: commercial, industrial and other buildings not otherwise specified	\$25 + 15¢ per sq. ft. (based on all useable floor area of new construction or addition)
New construction of and addition to: sheds, decks, shell storage buildings, agricultural storage buildings	\$25 + 6¢ per sq. ft. (based on all useable floor area of new construction or addition)
New construction of and additions to: barns for the primary purposes of agriculture and greenhouses (less than 50,000 sq. ft.)	\$25 + 3¢ per sq. ft. (based on all useable floor area of new construction or addition)
New construction of and additions to structures for the primary purposes of agriculture and greenhouses - 50,000 sq. ft. or greater	\$25 + 1¢ per sq. ft. (based on all useable floor area of new construction or addition)
Repairs, renovations or alterations to all existing buildings	\$25 + \$1 per \$1,000 of estimated value of construction work
Location or re-location of an existing building	\$50
Change of occupancy classification	\$50 + \$1 per \$1,000 of estimated value of construction work
Demolition of building or structure	\$25
<i>All square footage under this section shall be calculated as follows:</i>	
<i>a) buildings intended for human occupancy shall include all usable space;</i>	
<i>b) buildings not intended for human occupancy shall be based on the area of the main floor.</i>	
<b>Permit fees shall be refunded in situations and proportions as follows:</b>	
<b>Applications never completed</b>	<b>Retained fee of \$25 / balance refunded</b>
<b>Permit denied</b>	<b>Retained fee of \$25 / balance refunded</b>
<b>Permit revoked or abandoned before work commenced</b>	<b>50% of fee refunded</b>
<b>Permit revoked or abandoned after work commenced</b>	<b>No refund</b>

**NOTE: Notwithstanding the above, all permit, development and administrative fees shall be waived for rebuilding after a property has been destroyed by wildfire, hurricane, flood, storm or other natural disaster.**



COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

<b>OUTSTANDING ITEMS</b>				
<b>Month Requested</b>	<b>Staff Report Number</b>	<b>Description</b>	<b>Council Approval</b>	<b>Follow-up Expected</b>
June 2025	<b>SR2025-62</b>	<b>Annapolis County Anti-Poverty and Inclusion Initiative</b> To support the proposed three commitments of the Anti-Poverty and Inclusion Initiative, pursuant to the recommendation of Committee of the Whole.	Motion 250617.01	In progress
June 2025	<b>SR2025-74</b>	<b>Temporary Borrowing Resolution</b> To authorize the submission of a temporary borrowing resolution (TBR) to the Minister in the amount of \$1,570,000 for capital financing, pursuant to the recommendation of Committee of the Whole.	Motion 250617.12	In progress
June 2025		<b>Municipal Electoral Boundary Report</b> That Council of the Municipality of the County of Annapolis submit an application to Nova Scotia Regulatory and Appeals Board to re-confirm the number of councillors at eleven with slight changes to all electoral districts.	Motion 250617.17	In progress **Awaiting decision from appeal hearing in October
September 2025	<b>SR2025-89</b>	<b>Letter to the Nova Scotia Invasive Species Council</b> To send a letter to the Nova Scotia Invasive Species Council (NSISC) requesting coordinated efforts to raise awareness and promote a unified response to invasive species, in accordance with the recommendation of Committee of the Whole	Motion 250916.04	In progress
October 2025	<b>SR2025-99</b>	<b>Payout of Overtime related to Wildfire Response</b> To approve the payout of overtime for Management related to the West Dalhousie Wildfire as described in the In-Camera Request for Decision dated October 14, 2025, pursuant to the recommendation of Committee of the Whole	Motion 251021.03	In progress

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

COMPLETED ITEMS				
Month Requested	Staff Report #	Description		Date Complete
June 2025	SR2025-63	<b>BRCS Trust Award Payments</b> To authorize payment up to \$2,800 for scholarships recipients upon confirmation of attendance at a post-secondary institution, in accordance with the recommendation of Committee of the Whole	Motion 250617.03	Complete
July 2025	SR2025-77	<b>Ecological Forestry Initiative – Graywood Woodlot</b> To proceed with the proposed ecological harvest and associated access improvement, pursuant to the recommendation of Committee of the Whole.	Motion 250715.01	Complete
July 2025	SR2025-78	<b>SR2025-78 Traffic Authority Policy Appointment Update</b> To approve <i>Policy 106 Municipal Traffic Authority</i> , seven-day notice given on July 08, 2025.	Motion 250715.02	Complete
July 2025	SR2025-79	<b>Approve Bylaw 10 Livestock</b> To give first reading to approve <i>Bylaw 10 Livestock</i> , in accordance with the recommendation of Committee of the Whole.	Motion 250715.03	Complete
July 2025	SR2025-80	<b>Extended Bylaw Enforcement Agreement – Town of Middleton</b> To authorize an agreement for the County of Annapolis to provide extended bylaw enforcement services to the Town of Middleton starting no later than September 1, 2025, and ending March 31, 2030, pursuant to the recommendation of Committee of the Whole.	Motion 250715.04	Complete
July 2025	SR2025-81	<b>Approve Policy 113 Public Participation</b> To approve <i>Policy 113 Public Participation</i> , seven-day notice given on July 08, 2025.	Motion 250715.05	Complete
July 2025		<b>Road Conditions</b> To forward a letter to the Nova Scotia Federation of Municipalities (NSFM) expressing concern about road safety in Annapolis County resulting from insufficient funding allocated to the Department of Public Works and echoing concerns expressed by other area municipalities, in accordance with the recommendation of Committee of the Whole.	Motion 250715.06	Complete
July 2025	SR2025-83	<b>Approve Bylaw 7 Dogs</b> To give final reading to approve <i>Bylaw 7 Dogs</i> , first reading having been given on June 17, 2025.	Motion 250715.07	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

July 2025	<b>SR2025-84</b>	<b>Approve Bylaw 8 Noise</b> To give final reading to approve <i>Bylaw 8 Noise</i> , first reading having been given on June 17, 2025.	Motion 250715.08	Complete
July 2025	<b>SR2025-85</b>	<b>Approve Bylaw 9 Repeal of C3 Water Supply Program and C4 Clean Energy Program Bylaws</b> To give final reading to approve <i>Bylaw 9 Repeal of C3 Water Supply Program and C4 Clean Energy Program Bylaws</i> , first reading having been given on June 17, 2025.	Motion 250715.09	Complete
July 2025		<b>Municipal Heritage Registration Application – All Saints Anglican Church, West Dalhousie</b> That Municipal Council include the All Saints Anglican Church property (PID 05158783), being the portion 255 feet x 210 feet, in the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Registration in the Registry of Deeds providing that it not be demolished or the exterior altered without Municipal approval as part of that review, the Planning Advisory Committee is required to be consulted, and Council may grant/refuse or attach conditions to the demolition or substantial alteration.	Motion 250715.10	Complete
September 2025	<b>SR2025-86</b>	<b>Creation of a Genealogy/History Centre</b> To receive the report for information, and that no further action be taken by the Municipality at this time, pursuant to the recommendation of Committee of the Whole	Motion 250916.01	Complete
September 2025	<b>SR2025-87</b>	<b>Road Naming for Primary Shared Access Road</b> To approve the road name “Catalpa Court” for the shared access road in Carleton Corner, on PID 05311493, in accordance with the recommendation of Committee of the Whole	Motion 250916.02	Complete
September 2025	<b>SR2025-88</b>	<b>Road Naming for Secondary Shared Road</b> To approve the road name “Sunward Lane” for the shared road in Carleton Corner, on PID 05311493, pursuant to the recommendation of Committee of the Whole	Motion 250916.03	Complete
September 2025	<b>SR2025-93</b>	<b>Approve Bylaw 10 Livestock</b> To give final reading to approve <i>Bylaw 10 Livestock</i> , first reading having been given on July 15, 2025.	Motion 250916.05	Complete
October 2025	<b>SR2025-94</b>	<b>Guarantees for Valley Region Solid Waste – Resource Management Authority Capital Spending</b>	Motion 251021.01	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		To approve the Valley Region Solid Waste – Resource Management Authority Guarantee Resolution in the amount of \$307,328 to cover its guaranteed portion of 2025-2026 capital expenditures of \$1,465,000 for the Authority, pursuant to the recommendation of Committee of the Whole		
October 2025	<b>SR2025-98</b>	<b>Amend S2 Building Bylaw</b> To give first reading to amend <i>S2 Building Bylaw</i> , in accordance with the recommendation of Committee of the Whole	Motion 251021.02	Complete
October 2025		<b>Citizen Appointments to Committees</b> To approve the appointment of Russell Floren to the Marketing Levy Ad Hoc Committee effective immediately for a one-year term, pursuant to the recommendation of the Nominating Committee.	Motion 251021.04	Complete
October 2025		<b>Citizen Appointments to Committees</b> To approve the appointment of Alexa Main to the Marketing Levy Ad Hoc Committee effective immediately for a one-year term, in accordance with the recommendation of the Nominating	Motion 251021.05	Complete
October 2025		<b>Citizen Appointments to Committees</b> To approve the appointment of Patricia Lee to the Marketing Levy Ad Hoc Committee effective immediately for a one-year term, pursuant to the recommendation of the Nominating Committee.	Motion 251021.06	Complete
October 2025		<b>Consideration for Reappointment of the Audit Committee</b> To reappoint Deputy Warden Enslow, Councillor Cranton, and Councillor Oxner to the Audit Committee for a one-year term ending October 31, 2026, in accordance with the recommendation of the Nominating Committee.	Motion 251021.07	Complete
October 2025		<b>Consideration for Reappointment of the Audit Committee</b> To reappoint citizen member Melony Robinson to the Audit Committee for a one-year term ending October 31, 2026, pursuant to the recommendation of the Nominating Committee.	Motion 251021.08	Complete